



## Position Description

Lil'wat Nation

### What we are counting on you for:

<b>Role</b>	Team Driver (Contract) Part-time permanent – \$75-\$150 per trip
<b>Reporting to:</b>	Deidre Potter, Operations Manager *Fleet Maintenance managed by Kris O'Brien
<b>Overview:</b>	<p>Many of the SLCC team members commute daily from Lil'wat Nation. Our drivers play an integral role in ensuring our team gets to SLCC and home again in a safe, timely, and professional manner. Drivers are responsible for operating company vehicles safely, maintaining schedules and communication with passengers, and ensuring vehicles are properly inspected and maintained.</p> <p>This role requires flexibility, as shifts include early mornings, evenings, weekends, and holidays. Schedules are typically posted two weeks in advance; however, last-minute adjustments may occur to accommodate operational changes.</p>
<b>About SLCC:</b>	The Squamish Lil'wat Cultural Centre (SLCC), where mountains, rivers and people meet, embodies the spirit of partnership between two unique Nations who wish to preserve, grow and share our traditional cultures. The vision of the SLCC is to share our cultural knowledge to inspire understanding and respect amongst all people.

### Operations - Transport

- Ensure team members get to and from the SLCC in a safe and timely manner, following all rules of the road as well as those set out by SLCC and following a specific route and timeline for pick-ups.
- Daily review of pick up schedule, ensuring no one gets left behind, and pick up times and locations are clear.



**Skwxwú7mesh Lilwat7úl**  
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- Daily pre-trip and post-trip vehicle inspections and completion of travel log, noting any deficiencies or damage.
- Report all vehicle maintenance issues, incidents, accidents or concerns immediately to management.
- Maintain vehicle cleanliness, safety, and readiness for daily operations.
- Follow all Motor Vehicle Act laws and SLCC vehicle policies.
- Ensure all passengers wear seatbelts and that vehicle capacity limits are followed.
- Maintain communication with passengers and management regarding pickup times, delays, or schedule changes.
- Provide courtesy communication to passengers before starting routes and maintain communication throughout the trip when necessary.
- Follow SLCC emergency procedures in the event of accidents, breakdowns, or other incidents.
- Ensure company vehicles are used only for official SLCC business.
- Maintain a calm, professional, and respectful environment for passengers during transport.

## Every Member of the SLCC Team

While the above expectations are the majority of this role, it is expected that all team members will come together to help each other out, outside the boundaries of their job description and live the SLCC values of Passion, Empowerment, Collaboration and Equality

- **Passion:** Has a voice in sharing the pride of cultures; creates a sense of connection and belonging; and brings a sense of humour.
- **Empowerment:** Takes ownership and follows up; trusts self and each other; and openly ready to learn and grow through successes and mistakes.
- **Collaboration:** Works closely with team towards a common goal; acknowledges differences and draws on each other's strengths; and shares own perspective while also being curious about other's perspectives.
- **Equality:** We treat others as we would like to be treated, with fairness and respect.

## Work Schedule & Employment Terms

Drivers are scheduled based on SLCC operational needs. This role requires flexibility and availability for early morning, evening, weekend, and holiday shifts. Schedules are typically posted two weeks in advance; however, operational needs may require occasional last-minute schedule adjustments or shift changes.

This position is compensated on a per-trip basis in accordance with SLCC driver compensation rates.



## What you will bring to our team:

### Attributes

- Able to demonstrate reliable performance, following set timelines.
- Flexible and willing to work early mornings, late evenings, weekends, and holidays.
- Able to adapt to schedule changes, including occasional last-minute adjustments.
- Maintains calm under pressure and can use critical skills for problem solving.
- Able to drive long distances in a variety of weather conditions, including challenging winter conditions.
- Prompt and ready to work at start of shift.
- Organized and able to manage schedules, communication, and vehicle logs.
- Professional, respectful, and customer-service oriented.
- Understanding and/or interest in Squamish and Lil'wat cultures.

### Experience & Education

- Valid BC driver's license required (Class 5 minimum, Class 4 preferred).
- Clean and current drivers abstract is required.
- Criminal Record Check required.
- Must comply with all company vehicle policies and safety regulations.
- Physically capable of long-duration driving if required.

**Application and Selection Process: Please apply by sending your cover letter and resume to [careers@slcc.ca](mailto:careers@slcc.ca). We are committed to hiring our next amazing team member for the SLCC and want to ensure there is a great fit the team and for the candidate.**



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